

City of Walker  
Downtown Development Authority  
October 20, 2009  
12:30PM  
Lake Michigan Drive and Wilson Avenue and  
DDA Board Room – 4101 Lake Michigan Drive NW

1. Call to Order – The meeting was called to order at 12:30PM. Attendance was recorded as follows:

Members Present: J. McIsaac, C. Vander Meulen, J. Cornell

Members Absent: L. Rios, J. DiLeonardo, J. Veldheer, M. Neal, G. Hicks, P. Goodale, D. Felton.  
L. Adams

Also Present: D. Schmalzel, Frank Wash – City Planning Director, Mark Koning – DPW Director, Commissioner Cyndy Stek, Scott Urbane and Chris Hyink – Valley City Sign

No Quorum was Present

2. Approval of Minutes for September 15, 2009 – The meeting minutes will be on the November 17, 2009 agenda.
3. Approval of Minutes for September 29, 2009 – The meeting minutes will be on the November 17, 2009 agenda.
4. Discussion of DDA Sign Design – Representatives from Valley City Sign were present to discuss details regarding the new DDA sign. At the September 29, 2009 meeting, a new design (other than the one that was additionally proposed) was chosen by members. Valley City Sign brought new color samples with them in order to make revised color choices. Members discussed the new colors and all were in agreement that they wanted to distinguish the brick colors on the sign from the brick colors on the Walgreen store. Color selections were made for the base and the contrasting color bands.

Planner Wash described the location of the base of the sign that is buried under the current brick work. A hole will be saw cut into the existing foundation to determine exact length and width.

The meeting moved to Fire Station #2 at 1:15. Further discussion took place regarding the type of lighting that is to be used on the new DDA sign. Valley City displayed samples of sign lettering and lighting options. The board decided on the aluminum faced halo type with LED lighting. The lighting can last for 3 – 18 years (with approximately 10 hours per day usage). The sign and lighting will be very easy to maintain. The City's Department of Public Works will be able to make most repairs (is needed).

City Manager Vander Meulen signed off on the conceptual drawing in order for production to begin. Final approval will take place at the next scheduled meeting. It is hoped that the project can be completed by the Christmas holiday. All of the permits required will be taken care of through the City of Walker inspection office.

5. Update on DDA Lighting Changes and Sidewalk Repairs – Item has been tabled until November 17, 2009 meeting.
6. Any Other Business – No additional items.
7. Adjournment – The meeting was closed at 2:30PM.

Next meeting date and time: November 17, 2009 at 1:00PM, Fire Station #2, 4101 Lake Michigan Drive NW.

Respectfully Submitted to Cathy Vander Meulen, City Manager